



23rd May 2019

Dear Parent/Carer

As you know we are half way through the GCSE examinations. To ensure students are given every opportunity to achieve the best grades they are capable of, we have collapsed the year 11 timetable to give them greater opportunities for revision sessions.

Attached is the timetable for the upcoming weeks for the GCSE examination period. For morning examinations, students are expected to report by 8:40am and afternoon examinations to be at the designated assembly area by 12:50pm.

The attached timetables informs students of when they should be in school. The times when they are not expected in school is in **red**. Students are expected to attend the revision sessions arranged for them. Supervised rooms will be made available to students to revise at relevant times.

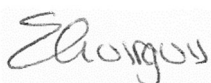
It is **essential** that all students follow the timetable and continue to wear correct full school uniform.

We ask for your support with this and ensuring your child attends all relevant sessions. **This is not optional but compulsory**. Failure to do so may affect their chances in the exam as important information is still being reinforced by staff. Failing to follow our instruction, may also put at jeopardy their attendance at their prom, which would be disappointing for us and them. This is important to us and therefore vital students adhere to this instruction.

If any parent/carer needs to speak to me about this plan, please get in touch. This has already been communicated to your child before GCSEs began so is nothing different to what they have been told.

Thank you for your ongoing support in the last remaining weeks of your child's education with us.

Yours faithfully



Miss E Guirguis
Deputy Headteacher